



20th June TBC	Strawberry Fair	Community Fair on Shenfield Common.	£4,000	Brentwood Borough Council	£4,000.00	Stall income, sponsorship	Stewards to assist on the day	Kim Anderson	January – June	Localism	Increase community cohesion, increased volunteering and community involvement	Press release to confirm date, call for volunteers, sponsors etc. Arrange media partner to support event. Marketing material posters banners etc to publicise event sent out in May.	Officer time to plan, organise participating organisations, market and staff the event
date tbc	<b>Heritage Cultural Festival event</b> Brentwood Art Trail 2015	Focus on place and WW1 - Use of community spaces such the libraries and Brentwood Theatre	see note above.	Brentwood BC as part of Essex Summer of Art umbrella	see note above	Apply for for Arts in Essex small grants award, In kind exhibition space for 2 week period approx £16k	Volunteers to assist during the trail	new staff resource	December for delivery May June 2015	Localism	Promotes volunteering, local artists and businesses. increased cultural participation levels for the residents of Brentwood.	Press release to confirm date and call for artists and venues to support project. Arrange media partner to support the event Use social media to promote	Officer time to plan, organise participating organisations, market and staff the event
tbc	<b>Heritage Cultural Festival event</b> Last Poppy Project	Links with local schools	tbc	ECC/BBC	tbc			new staff resource	December for delivery May June 2015	Localism	Increase community cohesion, increased volunteering and community involvement	Combine with existing Community Event promotion - z card, social media, press releases	Officer time to plan, organise participating organisations, market and staff the event
tbc	<b>Heritage Cultural Festival event</b> Heritage and Museum Trail	Heritage Trail and museum activities with local schools to look at bringing the local history alive including local place names and their significance - inter-generational project	tbc	BBC	tbc	Apply for Heritage Lottery Fund		new staff resource	December for delivery May June 2015	Localism	Increase community cohesion, increased volunteering and community involvement	Combine with existing Community Event promotion - z card, social media, press releases	Officer time to plan, organise participating organisations, market and staff the event
tbc	<b>Heritage Cultural Festival event</b> The Royal Anglian Regiment return	Return of the Royal Anglian Regiment from Afghanistan	tbc	BBC	tbc	Apply for Heritage Lottery Fund		new staff resource	December for delivery May June 2015	Localism	Increase community cohesion, increased volunteering and community involvement	Combine with existing Community Event promotion - z card, social media, press releases	Officer time to plan, organise participating organisations, market and staff the event
tbc	<b>Heritage Cultural Festival event</b> Town Centre activities - street performers	Town Centre activities - street performers	tbc	BBC	tbc			new staff resource	December for delivery May June 2015	Localism	Increase community cohesion, increased volunteering and community involvement	Combine with existing Community Event promotion - z card, social media, press releases	Officer time to plan, organise participating organisations, market and staff the event
tbc	<b>Heritage and Cultural Festival</b> Phoenix radio series of programmes focussing on WW1	Phoenix radio series of programmes focussing on WW1	ybc	BBC/Phoenix	tbc	Apply for Heritage Lottery Fund		new staff resource	December for delivery May June 2015	Localism	Increase community cohesion, increased volunteering and community involvement	Combine with existing Community Event promotion - z card, social media, press releases	Officer time to plan, organise participating organisations, market and staff the event
tbc	<b>Heritage and Cultural Festival</b> Art and Older People Project	Art and Older People Project to reduce social isolation and promote Health and Wellbeing	tbc	BBC/External Provider tbc	tbc	Apply for small Grants in Essex Awards		new staff resource	December for delivery May June 2015	Localism	Increase community cohesion, increased volunteering and community involvement	Combine with existing Community Event promotion - z card, social media, press releases	Officer time to plan, organise participating organisations, market and staff the event
tbc	<b>Heritage and Cultural Festival</b> Youth focussed Projects	Youth focussed activities possible based at the Hermit	tbc	BBC/Hermit	tbc	Apply for small Grants in Essex Awards		new staff resource	December for delivery May June 2015	Localism	Increase community cohesion, increased volunteering and community involvement	Combine with existing Community Event promotion - z card, social media, press releases	Officer time to plan, organise participating organisations, market and staff the event
<b>July 2015</b>													
tbc	Civic Service	Church Service led by Mayor	£150	BBC	£100-£150		Corporate Support staff	Claire Hayden	April-June	Civic	Increases community cohesion	Open service that anyone can attend	Either held in June or July
24 July	Family Fun Day	venue to be confirmed - bouncy castles, face painters, punch & judy	£2,000.00	BBC	£2,000.00	in kind support local clubs/organisations	Community Services staff on day	Kim Anderson	January – August	Localism	Increased usage of KGPF, promotes Brentwood as a great place to live	Advertise within KGPF or other venue, schools and children's centres and as part of the events for 2015.	Officer time to plan, organise participating organisations, market and staff the event
31 July	Family Fun Day	venue to be confirmed - bouncy castles, face painters, punch & judy	£2,000.00	BBC	£2,000.00	in kind support local clubs/organisations	Community Services staff on day	Kim Anderson	January – August	Localism	Increased usage of KGPF, promotes Brentwood as a great place to live	Advertise within KGPF or other venue, schools and children's centres and as part of the events for 2015.	Officer time to plan, organise participating organisations, market and staff the event
<b>August 2015</b>													
7 August	Family Fun Day	venue to be confirmed - bouncy castles, face painters, punch & judy	£2,000.00	BBC	£2,000.00	in kind support local clubs/organisations	Community Services staff on day	Kim Anderson	January – August	Localism	Increased usage of KGPF, promotes Brentwood as a great place to live	Advertise within KGPF or other venue, schools and children's centres and as part of the events for 2015.	Officer time to plan, organise participating organisations, market and staff the event

14 August	Family Fun Day	venue to be confirmed - bouncy castles, face painters, punch & judy	£2,000.00	BBC	£2,000.00	in kind support local clubs/organisations	Community Services staff on day	Kim Anderson	January – August	Localism	Increased usage of KGPF, promotes Brentwood as a great place to live	Advertise within KGPF or other venue, schools and children's centres and as part of the events for 2015.	Officer time to plan, organise participating organisations, market and staff the event
21 August	Family Fun Day	venue to be confirmed - bouncy castles, face painters, punch & judy	£2,000.00	BBC	£2,000.00	in kind support local clubs/organisations	Community Services staff on day	Kim Anderson	January – August	Localism	Increased usage of KGPF, promotes Brentwood as a great place to live	Advertise within KGPF or other venue, schools and children's centres and as part of the events for 2015.	Officer time to plan, organise participating organisations, market and staff the event
28 August	Family Fun Day	venue to be confirmed - bouncy castles, face painters, punch & judy	£2,000.00	BBC	£2,000.00	in kind support local clubs/organisations	Community Services staff on day	Kim Anderson	January – August	Localism	Increased usage of KGPF, promotes Brentwood as a great place to live	Advertise within KGPF or other venue, schools and children's centres and as part of the events for 2015.	Officer time to plan, organise participating organisations, market and staff the event
<b>September 2015</b>													
tbc	Senior Safety Day	Community Safety Messages aimed at the Borough's more elderly residents		BBC		in kind support local organisations	Community Safety staff	Tracey Lilley	July-September	Safer Brentwood	Increased awareness of personal safety and support available	Promotion through CSP, local agencies that work with older people, sheltered housing	Officer time to publicise and co-ordinate the event and get partner organisations to give presentations
<b>October 2015</b>													
<b>November 2015</b>													
9 November?	Remembrance Day	Rolling road block with BLYB marching up the High Street and culminating with a service at the war memorial at Middleton Hall Road	£1,500	BBC	£1,500		Corporate support staff, Caretaker and chauffer	Claire Hayden	September - November	Civic	Increases community cohesion especially amongst the young and the elderly	Promotion through armed forces veterans associations, Brentwood School and cadet forces	Donations are also made to the Royal British Legion, the church and Royal British Legion Youth Band.
28 November	Lighting Up Brentwood	Brentwood's biggest annual corporate event, which culminates in the switching on of the Christmas lights. Large community involvement on the day such as the candlelit parade, together with activities, entertainment and a large number of stallholders selling a variety of goods	£14,000	BBC	£14,000	sponsorship opportunities	Community Services staff on day, volunteer stewards, elected members and security staff	Kim Anderson	January - December	Localism	Attracts visitors and participants from outside the Borough, promotes volunteering opportunities, benefits the local economy, and builds community cohesion	Press releases - confirmation of date, Save the date to stallholders who have expressed an interest May/June, sponsorship opportunities, confirmation of partners, call for volunteers, Xmas window competition (mid Oct), Treasure Hunt. Evaluation press release after the event. Liaise with Mayor re switch on	Sponsorship opportunities for whole event or aspects of the event. In kind support from local businesses and community groups
29 November	Lighting Up Shenfield	celebrating the aswitching on of the Christmas lights in Shenfield	tbc	BBC	tbc	local business support	Community Services staff on day, volunteer stewards, elected members and security staff	Kim Anderson	January - December	Localism	Attracts visitors and participants from outside the Borough, promotes volunteering opportunities, benefits the local economy, and builds community cohesion	Press releases - confirmation of date, sponsorship opportunities, confirmation of partners, call for volunteers, Xmas window competition (mid Oct), liaise with the Mayor re switch on	Sponsorship opportunities for whole event or aspects of the event. In kind support from local businesses and community groups
tbc	Domestic Abuse Awareness Week - CSP	Promotes awareness of Domestic Violence locally and provides easily accessible information for those who may be themselves victim of domestic violence.	n/a	CSP	n/a		Community Services staff support	Tracey Lilley	October-November	Safer Brentwood	Increases awareness of Domestic Violence support that is available to residents/victims	Promotion through CSP partners, especially the police and Basildon Women's Aid	Officer time to publicise and co-ordinate activities for the week, resourced from the Community Safety budget and close liaison with the police
<b>December 2015</b>													
	Community Safety Week - CSP	Promotes awareness before Christmas of residents protecting their property and themselves from thieves and rogue tradesmen	n/a	CSP	n/a		Community Services staff support	Tracey Lilley	November	A safe and low crime borough	Increase awareness of community and personal safety over the Christmas period	Promotion through CSP partners, especially the Police and Trading Standards	Officer time to publicise and co-ordinate activities for the week, resourced from the Community Safety budget and close liaison with the police
2nd week December	Civic Carol Service		£150	BBC	150		Corporate support staff	Claire Hayden		Civic	Increase community cohesion	Open service that anyone can attend	